

WORK ON YOUR RESUME

The Balch Springs Chamber of Commerce and Library-Learning Center have partnered together to bring you the following opportunity.

Easy Resume Creator Pro software** has been installed on ten computers at the Balch Springs Library-Learning Center for public use. This easy-to-use software will guide you through the process of creating a resume. You will be prompted to save your personal profile. No one will be able to access your profile or resume except YOU.



You can use this resume when you apply for jobs. Your resume can be printed or it can be uploaded to employment websites.

Please call 972-913-3000 for a schedule of hours at the library-learning center and to reserve your time on a computer.

Public computers are available at the Library-Learning Center year round. You must call first to schedule computer time. If you need assistance in using the software, call the Balch Springs Chamber of Commerce, 972-557-0988, to schedule time with a 'software assistant'.

Sandra Gallion, Director
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Balch Springs Library-Learning Center
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**** This software was purchased and donated by the Balch Springs Chamber of Commerce.**

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